File: 292-30/[REQUESTNUMBER]

Your File: [CUSTOMFIELD60]

# [TODAYDATE]

# Sent via email: [RQREMAIL]

[ADDRESS]

Dear [RFNAME] [RLNAME]:

# Re: Request for Access to Records

# *Freedom of Information and Protection of Privacy Act* (FOIPPA)

**Client: [ONBEHALFOF]**

I am writing further to your request received by the Ministry of Agriculture and Food. Your request is for:

*[REQUESTDESCRIPTION]*

The Office of the Information and Privacy Commissioner has authorized the public body’s application under section 43 of FOIPPA to disregard your request as per order [CUSTOMFIELD72]. A copy of this order and this section of FOIPPA are attached for your reference. A complete copy of FOIPPA is available online at:

<http://www.bclaws.ca/civix/document/id/complete/statreg/96165_00>

Should you have any questions, please contact Ken Bejcek at [Company Phone]. This number can also be reached toll-free at 1 833 283-8200.

Sincerely,

[PRIMARYUSERNAME], [PRIMARYUSERTITLE]

Information Access Operations

Enclosures

Click on this link to locate the OIPC Order: [OIPC WEBSITE](https://www.oipc.bc.ca/rulings/orders/)

Save the Order to your desktop

Use the applicant cover email template and attach the Order from your desktop

# How to Request a Review with the

# Office of the Information and Privacy Commissioner

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst’s name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner

PO Box 9038 Stn Prov Govt

4th Floor, 947 Fort Street

Victoria BC V8W 9A4

Telephone 250 387-5629 Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.

**Power to authorize a public body to disregard requests**

**43**  If the head of a public body asks, the commissioner may authorize the public body to disregard a request under section 5 or 29, including because

(a)the request is frivolous or vexatious,

(b)the request is for a record that has been disclosed to the applicant or that is accessible by the applicant from another source, or

(c)responding to the request would unreasonably interfere with the operations of the public body because the request

(i)is excessively broad, or

(ii)is repetitious or systematic.